



Diamond R-IV School District

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REQUEST FOR PROPOSAL Student Information System RFP

Diamond R-IV Schools
401 S. Main/P.O. Box 68
Diamond, MO 64840
Phone (417) 325-5186

April 14, 2021

REQUEST FOR PROPOSAL – Student Information System

Thank you for your interest in and continued support of the Diamond R-IV Schools Student Information System RFP.

We invite you to submit a Student Information System proposal to the attention of the Diamond R-IV Schools (401 S. Main St., Diamond MO 64840 or P.O. Box 68, Diamond MO 64840) by the deadline specified below. **Please clearly mark the envelope Student Information System RFP.**

Sealed proposals are due by 2:00 p.m. on Wednesday May 5, 2021. A public proposal opening will be held at that time.

Please include the following information in your proposal:

- The SIS must be School Interoperability Framework (SIF) compliant.
- The SIS must have complete solutions for all mandated Missouri State reports.
- The SIS must be able to track enrollment of all students.
- The SIS must be able to track attendance and transfer requirements.

- The SIS must provide customizable grade books, course assignments and scheduling.
- The SIS must have real-time online access for all stakeholders (Staff/Parents/Students).
- The SIS must provide a user-friendly student/parent portal to view assignments, grades and attendance.
- The SIS must have a method of online registration, customizable by district staff.
- The SIS must have a method to track Child Nutrition Compliance Requirements.
- The SIS must allow our district to add and define new data fields and sections to maintain unique data requirements and organization.
- The SIS must allow all building-level office staff to be able to both import and export data in various formats including XML, CSV and text.
- The SIS should include the ability to export any/all data maintained in the SIS to user-defined reports.
- The SIS must allow for the design and development of customized reports and form letters that can be shared with all users in all school locations.
- A clear and complete listing of all hardware/server requirements, operating system(s) requirements, as well as any additional software requirements (such as database software) needed for the purpose of running the SIS system shall be part of the bid.
- The proposal shall include the itemized costs of licensing, conversion, training and annual support and/or maintenance and all other related costs of purchase and implementation.
- Must have the ability to mass update data from a CSV, tab-delimited or Excel file.
- Must provide for sending and receiving data to different types of external software providers.
- Must have the ability for users to utilize LDAP connections for single sign-on.
- SIS staff/parent/student website must support mobile device browsers.
- Must have the ability to import student and staff photos.
- Seamless with Google Classroom and possibly Canvas

- Seamless with SISFIN Financial System
- Passback of grades and assignments
- Teachers can see discipline actions taken
- Must be able to link student data and photos to existing Student ID Card System or have Student ID Card management and printing built into SIS.
- Winning Bid must provide SIS by June 1, 2021 to provide overlap and training opportunities, but not be billable until July 1, 2021.
- Winning Bid must also include a guarantee that all student schedules, contact information, and documentation in current SIS is seamlessly transferred with training hours for administrators and counselors.
- Winning Bid must also include training hours for Core Data personnel and building staff.

General Terms

1) Vendor Contact Information:

Product Name-

Company Name-

Address-

Telephone Number-

Contact person for Questions-

2) Pricing Information

3) Technical Data Sheets

A copy of the District's formal bid terms is enclosed and made a part of this request for proposal. Diamond R-IV Schools retain the right to accept and/or reject any and/or all bids submitted.

Please contact Diamond R-IV Schools (417-325-5186) with any questions related to the terms of this proposal. We look forward to reviewing your proposal.

Sincerely,

Dr. Keith White, Superintendent

Diamond R-IV School District

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